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## **SINGLE SUBJECT AND MULTIPLE SUBJECT TEACHING CREDENTIALS**

### **Requirements for Teachers with Private School Experience**

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California has a two-tier credential structure. A five year preliminary credential is the first credential issued after an individual meets basic credential requirements. A professional clear credential is issued when all credential requirements have been completed. The preliminary credential is issued for a maximum of **five years**. If requirements for the professional clear credential are not completed before the expiration of the preliminary credential, the holder will be unable to teach in California's public schools with that credential until those requirements are met and the document renewed.

A Single Subject Teaching Credential authorizes the holder to teach the specific subject(s) named on the credential in departmentalized classes such as those found in most middle schools and high schools. A teacher authorized for single subject instruction may be assigned to teach any subject in his or her authorized fields at any grade level: preschool, grades K-12, or in classes organized primarily for adults.

The statutory subjects available for California Single Subject Teaching Credentials are as follows:

Agriculture	Languages other than English (specify)
Art	Mathematics
Biological Sciences (Specialized)	Music
Business	Physical Education
Chemistry (Specialized)	Physics (Specialized)
English	Science: Biological Sciences
Foundational-Level Mathematics	Science: Chemistry
Geosciences (Specialized)	Science: Geosciences
Health Science	Science: Physics
Home Economics	Social Science
Industrial and Technology Education	

A Multiple Subject Teaching Credential authorizes the holder to teach in a self-contained classroom such as those found in most elementary schools. A teacher authorized for multiple subject instruction may be assigned to teach at any grade level: preschool, K-12, inclusive, or in classes organized primarily for adults. In addition, the holder of a Multiple Subject Teaching Credential may serve in a core or team teaching setting.

Applicants may apply directly to the Commission for this credential by submitting an application (form 41-4), application for Character and Identification Clearance (form 41-CIC), two fingerprint cards (FD-258) or Livescan (41-LS), official transcripts, original letters of experience, other requested materials, and current applicable fees.

### **Requirements for All Single Subject and Multiple Subject Teaching Credentials**

Applicants must satisfy **all** of the following requirements:

1. Complete a baccalaureate or higher degree from a regionally-accredited college or university
2. Pass the California Basic Educational Skills Test (CBEST) (For more information, contact the CBEST Program, National Evaluation Systems, Inc., P.O. Box 340880, Sacramento, CA. 94834-0880, 916-928-4001, 800-262-5080, or [www.cbest.nesinc.com](http://www.cbest.nesinc.com).)
3. Complete a course in Developing English Language Skills, including Reading, that is research-based and includes the study of phonemic awareness, spelling patterns, early intervention techniques, ongoing diagnostic techniques, and a strong literature, language, and comprehension component (Submit a copy of the course description for evaluation purposes.)
4. Subject Matter Competence - applicants must satisfy **one** of the following requirements:
  - a. achieve a passing score on the appropriate subject-matter examination(s) (Information about the appropriate subject-matter examination[s] for the Single Subject Teaching Credential can be found in

Verifying Subject-Matter Competence by Examination leaflet [CL-674S](#). For information regarding appropriate subject matter examination[s] for the Multiple Subject Teaching Credential, see leaflet [CL-674M](#), Verifying Subject Matter Competence by Examination. Both of these leaflets may be obtained by visiting the Commission's website at [www.ctc.ca.gov](http://www.ctc.ca.gov))

- b. complete a Commission-approved subject-matter program or its equivalent at a California college or university with an approved program, and obtain verification of completion from the authorized person in the education department (For Multiple Subject candidates, this option is only available to those individuals who completed the subject matter program and enrolled in a teacher preparation program or blended program prior to July 1, 2004.)
  - c. for Specialized Science subjects only, individuals may take and pass all appropriate subject matter examinations or obtain verification of completion of subject-matter course work from the Commission on Teacher Credentialing. Information, including requirements and procedures, can be found in [Coded Correspondence 03-0010](#).
5. Pass the Reading Instruction Competence Assessment (RICA). Applicants who hold a valid California teaching credential other than an internship credential, internship certificate, pre-intern certificate, and emergency permit are exempt from this requirement. Visit the Commission's website or the National Evaluation Systems (NES) website at [www.rica.nesinc.com](http://www.rica.nesinc.com) for more information.
  6. U.S. Constitution - applicants must satisfy **one** of the following requirements:
    - a. complete a course (at least two semester units or three quarter units) in the Provisions and Principles of the U. S. Constitution (Submit a copy of the course description for evaluation purposes.)
    - b. pass an examination in the Provisions and Principles of the U.S. Constitution given by a regionally accredited college, or university
  7. Computer Education - applicants must satisfy **one** of the following requirements:
    - a. complete foundational computer education course work which includes general and specialized skills in the use of computers in educational settings
    - b. achieve a passing score on the Preliminary Education Technology test (Information about the test can be found in Examinations for teacher Certification in California, leaflet [CL-818](#).)

### **Five-Year Preliminary Single Subject or Multiple Subject Teaching Credential Based on Three to Five Years of Teaching Experience at a Private School**

Teachers who can verify three years to five years of full-time teaching experience at a regionally accredited private school (see Terms and Definitions) either in California or in another state or U.S. territory, in the subject area of the credential sought, may qualify for a California teaching credential by documenting **all** of the following (in addition to requirements 1-7 on pages 1 and 2):

1. Three or more years of full-time teaching (see Terms and Definitions) in the subject of the credential sought
2. Evidence of rigorous performance evaluations (see Terms and Definitions) on which the applicant received a rating of satisfactory or better
3. Verify the completion of a professional preparation program (see Terms and Definitions) in elementary or secondary education excluding student teaching, at a regionally-accredited institution accredited college or university

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## **Five-Year Preliminary Single Subject or Multiple Subject Teaching Credential Based on Six or More Years of Teaching Experience at a Private School**

Teachers who can verify six or more years of full-time teaching experience at an accredited private school (see Terms and Definitions) either in California or in another state or U.S. territory, in the subject area of the credential sought, may qualify for a California teaching credential by documenting **all** of the following (in addition to requirements 1-7 on pages 1 and 2):

1. Six or more years of full-time teaching (see Terms and Definitions) in the subject of the credential sought
2. Evidence of rigorous performance evaluations (see Terms and Definitions) on which the applicant received a rating of satisfactory or better

## **Professional Clear Single Subject or Multiple Subject Teaching Credential Based on Three or More Years of Private School Teaching Experience**

Individuals who obtain the five-year preliminary credential based on three or more years of private school teaching experience may apply for a professional clear teaching credential by verifying completion of **all** requirements listed in **one** of the following options:

### ***Option 1***

A Commission-approved [Professional Teacher Induction Program](#)

Verification of training in cardiopulmonary resuscitation (CPR) that covers infant, child and adult CPR skills.

Individuals applying for the professional clear credential under Option 1 must submit their application through their approved Induction sponsor.

### ***Option 2***

A fifth year of study at a California college or university with a Commission-accredited teacher preparation program, securing that institution's formal recommendation for the professional clear credential. The following must be verified if not completed for the preliminary credential:

- course work in health education that includes, but is not limited to, nutrition; the physiological and sociological effects of alcohol, narcotic, and drug abuse; and the use of tobacco. This requirement includes verification of training in cardiopulmonary resuscitation (CPR) that covers infant, child and adult CPR skills.
- course work in the laws, methods, and requirements for providing educational opportunities to special populations in the regular classroom
- advanced computer technology course work in the use of computers in educational settings

Individuals applying for the professional clear credential under Option 2 must contact their California college or university and obtain a formal recommendation.

## **Course Work Submitted for a Credential**

An applicant must have an overall grade point average of "C" or better on a five-point scale in all course work offered toward fulfillment of credential requirements. Continuing education units (CEU's) are not acceptable to fulfill credential requirements.

## **Terms and Definitions**

*Accredited Private School:* California private schools must have the Western Association of Schools and Colleges (WASC) accreditation. The school must be verified by the schools WASC Certificate or letter from the Accreditation Commission. Out of state private school teaching experience must meet the same standards as required in California. Evidence of regional accreditation such as the certificate or letter to the private school verifying regional certification must be submitted with the application.

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*The Beginning Teacher Support and Assessment (BTSA) Program* is an initiative to provide formative assessment and individualized support based on assessment information for beginning teachers. BTSA is co-administered by the California Department of Education (CDE) and the California Commission on Teacher Credentialing (CCTC).

*Commission-approved SB 2042 Teacher Induction Program:* A two-year program of situated learning for the preliminary credentialed teacher. A Verification of Induction Program Completion Form must be signed by the Induction Program director or designee. The Induction Program will also need to provide verification of training in CPR that covers infant, child and adult CPR skills. (Verification of CPR training is not required of individuals whose Health Education requirement was satisfied with the issuance of their preliminary credential.) Also see BTSA

*Full-Time Teaching Experience:* This experience must be full-time teaching; no part-time, aide, volunteer or any combination of teaching and other school employment will be accepted. All experience must be gained at a regionally accredited private school. The experience must be verified by the director of personnel on original, official letterhead of the school where the teacher was employed.

*Rigorous Performance Evaluations:* Original evaluations of the teacher's performance in at least two years of teaching must be submitted. Copies of evaluations with original, written verification of their authenticity by a personnel officer in the school where the evaluations took place are acceptable. At least one of the evaluations must have been conducted within the last two years of teaching. Evaluation ratings must be satisfactory or better.

The teaching effectiveness areas on the performance evaluation must include, but are not limited to the following (continued)

- The use of teaching strategies that motivate all students to engage in the learning process
- The ability to establish and maintain high standards for student behavior
- A demonstration of deep knowledge of the subject taught and the use of appropriate instructional strategies that promote student understanding
- An ability to plan and implement a sequence of appropriate instructional activities
- An ability to evaluate and assess student achievement
- An ability to communicate effectively by presenting ideas and instructions clearly and meaningfully to all students

► *If these areas are not included in the evaluation, the applicant would not qualify under these requirements.*

*Professional Preparation Program:* Methods courses in which candidates predominantly study and practices ways of teaching classes and organizing curricula in elementary or secondary school; foundations courses in which candidates predominantly study concepts, information or principles that are presented as basis for effective school practices, and that are present especially for candidates to learn as prospective teachers. Verification of completion of a professional preparation program, excluding student teaching must be by the Dean of Education (or appropriate individual) on the official letterhead of the college or university where the teacher attended classes.

Reference: California Education Code Sections 44259, 44259.2